Center for Public Safety Excellence Appeals Process



Commission Decision

- CFAI votes to defer or deny agency accreditation
- CPC votes to suspend, revoke, or deny officer designation

Appellant Action • Within 14 days of commission decision, appellant must submit appeal in writing to CPSE HQ

Initial Review

- CPSE HQ forwards documentation to Appeals Committee (AC). Documentation should include, at a minimum:
- Written appeal
- Commission meeting proceedings materials (agenda, minutes, supporting documentation)
- During intial review, AC members will determine if they have a conflict of interest and recuse themselves.

Initial Hearing • AC meets with appellant and applicable commision representatives (Chair, Vice Chair, Staff, Peer Assessors, and/or Peer Reviewers) within 45 days of appeal submittal

Process Determination

- AC determines if additional steps are necessary following intitial hearing. Steps may include:
- Requesting explanatory information
- Requesting SMEs analyze the matter and provide a recommendation

Appeals Committee Vote

- Following initial hearing or additional steps, AC will meet to render a vote.
- Majority vote will rule and AC will document reasons for their vote.
- If AC grants the appeal, the earlier commission decision will be overruled, ie. agency will be accredited or officer will be designated
- If AC rejects the appeal, the earlier commission decison stands. The appellant may further appeal the decision to the CPSE Board of Directors

CPSE Board Review • At their next scheduled meeting, the CPSE Board of Directors will review the AC decision and AC process materials and vote to grant or reject the appeal.